



APPLICATION FOR LICENSE FOR MOBILE FOOD CART IN CITY RIGHTS-OF-WAY

The undersigned applicant hereby makes application, pursuant to the provisions of Section 6.16 of the Mankato City Code, for a license required by the provisions of Section 6.16.

1. Applicant name and address:
2. Phone Number: Email:
3. The names and addresses of all owners of mobile food cart other than the applicant are:
4. The size and character of the food cart to be licensed is (include sketch or schematic):
5. List the food and beverages to be served from the food cart (or include copy of menu):
6. The description of the right-of-way area(s) upon which the food cart is or is proposed to be located:
7. Dates and hours of operation for mobile food cart:
8. The name and address of the insurer (not the agent who obtained the policy of insurance) providing the liability insurance required by the provisions of Section 6.16 of the Mankato City Code for the encroachment to be licensed is:

Insurance Requirements: The licensee shall, at all times during the duration of the license, maintain public liability insurance, naming the City as an additional insured party, in the amounts of at least the maximum amounts of tort liability of the City pursuant to statute, with respect to the occupation and use of such right-of-way by the licensee, which insurance shall be evidenced by a policy providing, in part, that such insurance shall not be canceled or terminated by any party, except upon 10 days prior written notice to the City Clerk. Submit proof of insurance with this Application. Provide proof of Workers' Compensation Insurance if you will have employees.

I am requesting a permit to vend food and non-alcoholic beverages within city right-of-way areas. I have read and agree to comply with all requirements for the issuance of this license. I understand my license may be revoked for failure to comply with all requirements.

I hereby agree to indemnify the City of Mankato, their agents and employees, from all claims and demands which may arise as a result of the placement, maintenance, occupation, or use of mobile food cart or encroachment upon city rights-of-way.

I understand and agree that if the license for which this application is made is granted, the license issued shall be revocable, and that I would not acquire any vested rights thereunder.

Dated this _____ day of _____, 20____

Applicant Signature

Cheryl S. Lindquist, Mankato City Clerk

PLEASE SEE REVERSE SIDE FOR VENDING CART REQUIREMENTS

→ **Attach Application fee of \$125.00**

Return application, cart sketch, fee, current insurance documentation, and copy of Dept. Health permit to:
Landon Bode, Engineering Department, City of Mankato, 10 Civic Center Plaza, PO Box 3368, Mankato, MN 56001

Requirements for Mobile Food Carts Operated within the City of Mankato Rights of Way

<p style="text-align: center;">ANNUAL LICENSE</p>	<ul style="list-style-type: none"> • Each cart must be separately licensed, and may operate only at the location(s) specified in the license. • It is unlawful to operate a vending cart without a license. • All mobile food cart food vendor licenses shall expire on April 1st of each year subject to renewal. • The holder of a valid license may renew the license and reserve the same location for another license year. Any license not renewed by April 15th shall cause that location to become available to other applicants. • Licenses are not transferable to any other person. • Permits necessary to vend food, including applicable state and city permits, must be submitted with Application. • Department of Health Permit (or proof of application) must be submitted with Application. • Current insurance documentation covering licensing period must be submitted with Application. • A list of food and beverages to be served from cart must be submitted with Application. No alcohol is allowed. • Prior to the issuance of any license, the Fire Marshal shall inspect and approve any vending cart to ensure the conformance of any cooking or heating apparatus with the provisions of the city fire code.
<p style="text-align: center;">CART REQUIREMENTS</p>	<ul style="list-style-type: none"> • Each cart must display the city-approved license. • Each cart must display a sign depicting the name, address, and telephone number of the cart's owner/operator. • The cart shall be self-contained, requiring no outside utility sources. • A generator, if utilized, shall meet National Park Service Interior Regulations 2.12 that state "motorized equipment or machinery shall not exceed a noise level of 60 decibels measured on the A-weighted scale at 50 feet." • Carts shall not exceed 4 feet in width, 8 feet in length, and 8 feet in height. An awning may overhang by not more than 12 inches in any direction. • Carts shall be capable of being moved and kept under control by one person traveling on foot. A special license may be granted to a handicapped person to operate a sidewalk cart propelled by electric motor, provided that the applicant meets all other conditions for a license. • Licensee shall maintain a permanent location for the storage and preparation of food and beverages carried by the licensee's vending carts, and for the cleaning and servicing of carts. Such permanent location shall comply in all respects with the requirements of the State of Minnesota food and beverage regulations, and shall be separately licensed as a food distributor. Food cannot be prepared or stored within a private residence. • Carts shall be serviced and cleaned daily. • Hand washing facilities are required on the cart. If only pre-wrapped, prepackaged foods are served, moist towelettes may be used instead of a handwashing sink. • Waste liquids, garbage, litter, and refuse to be kept in leakproof, nonabsorbent containers, kept covered with tight-fitting lids, and properly disposed of at the permanent location. No waste liquids, garbage, litter, or refuse shall be dumped or drained onto sidewalks, streets, gutters, drains, trash receptacles, or any other place except at the permanent location. Licensee shall pick up all litter resulting from his business and deposit such litter in an approved container located on cart. • Cart may not use lights or noisemakers to attract customers. Battery powered lights with protective shielding may be used for the purpose of illuminating food, utensils, and equipment. • Vendors must wear shirts and shoes.
<p style="text-align: center;">CART LOCATIONS</p>	<ul style="list-style-type: none"> • Permit operating area: Location(s) approved for this license only. • Obtain written permission from adjacent businesses to the proposed cart location. • ADA requirements shall be maintained and a minimum of a 4-foot-wide walking path shall be unobstructed along the main walking corridor. • No vending of merchandise is allowed to customers who are located in/on adjacent business' property or to persons in a motor vehicle that is parked or stopped in a public street. • No mobile food cart shall operate, park, stand, or stop in any street or alley except to cross at designated street crossings. • No carts shall be permitted to operate in a location that would substantially impair the movement of pedestrians, vehicles, or handicap access, or pose a hazard to public safety. No vending cart shall be permitted to operate within 15 feet of an intersection or driveway entrance, within 3 feet of a curb, nor directly in front of a commercial entryway. • All persons conducting business on a sidewalk shall obey any lawful order of a police officer to move to a different permitted location to avoid congestion or obstruction of the sidewalk or remove the vending cart entirely from the sidewalk if necessary to avoid such congestion or obstruction.

**OTHER
CONDITIONS**

- Licensee must submit changes to time schedule and locations for review and approval.
- Revocation, Suspension, Nonrenewal: If the Multi-Modal Committee determines there has been a violation of the conditions of operation, and decides license sanction is appropriate, the following penalties shall be imposed:
 - First offense: License suspension for 15 days.
 - Second offense within 24 months: License suspension for 30 days.
 - Three or more offenses within 24 months: License revocation.
 - Suspension or revocation of a license may serve as a basis for non-renewal of future applications.
- The City Clerk shall give notice of such action to the licensee in writing stating the action taken and the reasons therefore. An appeal may be submitted to the City Council by filing a written notice of appeal with the City Clerk within 10 days of receipt of notification.